

THE REPUBLIC OF UGANDA

THE NON-GOVERNMENTAL ORGANIZATIONS ACT, 2016

TEMPLATE OF MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE LOCAL GOVERNMENT OF _____

AND

[Address]

Introduction

This Memorandum of Understanding (MOU) records the understandings reached between the Local Government of _____ District (the District) and _____ (the Implementing Organization) to implement the Community Led Drug Distribution Point (CLDDP) approach.

Objectives

A Community Led Drug Distribution Point (CLDDP) is **a service delivery approach in which health care workers provide integrated health services** (ART, HIV counselling and testing, TB services, and other primary health care services) **in a community, and the community plays a role in mobilisation and oversight**. The main objective of the CLDDP approach is to improve the health and access to livelihoods of people in remote communities. The approach works toward this objective by setting up regular outreaches/CLDDPs that occur in remote communities and are led by Local Community Associations (LCAs) made up of members of affected communities who have set up wealth pooling to improve access to livelihoods, health care, and other social services.

The CLDDP approach enables communities through LCAs to set up integrated outreaches/CLDDPs by working with the healthcare workers and community members to coordinate the outreaches/CLDDPs and come up with a wealth pooling strategy to improve on their livelihoods. The CLDDP approach targets comprehensive, integrated health services with a special focus on Antiretroviral Therapy (ART), HCT, perinatal care, family planning, and other essential health services.

Commencement

This MOU shall commence on the _____ day of _____ 20_____.

Variation

Any variation to this MOU will be mutually determined in writing by both parties.

Agreement of the District

The District agrees to undertake the following key tasks:

- Identify target areas and health facilities to work with.
- Introduce the Implementing Organization to administration staff at the district, District Health Office (DHO), and health facilities that will implement the CLDDP programme.
- Support the activities of the Implementing Organization by discussing them with relevant officials and partners.
- Help the DHO to assure that health facilities keep and share records of CLDDP-related activities.

- Collaborate with the Implementing Organization to evaluate the programme and suggest ways to improve and expand it.
- Inform the Implementing Organization if there are any related activities or conflicts going on in the district, that may interfere with CLDDP performance.
- Introduce the Implementing Organization to national and district officials and representatives from civil society organizations and or Local Community Associations (LCAs) that can help to expand the reach of the CLDDP programme.

Agreement of the Implementing Organization

The Implementing Organization agrees to undertake the following key tasks and responsibilities:

- Expand the programme to communities that are identified in cooperation with DHO.
- Ensure that they work with Local Community Associations (LCAs) to form saving groups and also their formation where they are none existent.
- Oversee the activities of the LCAs to ensure effectiveness of the programme
- Regularly check in with local leaders to ensure that the programme is functioning and serving people's needs.
- Regularly check in and give periodic reports to the DHO and CAO to assure that the programme is meeting their needs.
- Make necessary changes if there are any problems or if circumstances deem it necessary.
- Assist communities and Health Facility Staff, when they have enquiries or suggestions of how the programme should be improved.

Termination

The parties may terminate this Memorandum of Understanding, at any time, by mutual agreement in writing.

In the event of termination, the Implementing Organization will take immediate steps to bring its work to a close in a prompt and orderly manner and to reduce expenditure to a minimum.

Extraordinary Events

Neither party shall be liable for any failure to perform or any delay in performing under this MOU to the extent that the cause of such failure or delay is beyond that party's reasonable control (*force majeure*) provided notice claiming suspension of its obligations is given as soon as practicable.

The parties may mutually determine to suspend or terminate any part or all of the MOU in the event of *force majeure*.

This memorandum of understanding shall be governed by the Laws of Uganda.

District Representatives

Signature:

Name:

Title:

Implementing Organization Representative

Signature:

Name:

Title: